RFP NO: 20261001

ANNEX F1

NKF and Others Periodic Cleaning Schedule

TASK

SH - Shampooing	CB - Cobweb Dusting	TD - Toilet Descaling	V - Vacuum
P - Polishing	S - Scrubbing	GP - Glass Panel Cleaning	DC - Aircon Duct Cleaning
HW - Highrise Wiping	HP - High Pressure Wash	LC - Light Diffuser Cleaning	GC - General Cleaning

S/N	Location of Work	Task	Frequency	Area
1	Toilet Floor	Scrubbing	Quarterly	Level 12 to Level 1 (M / F / Handicap)
2	Toilet Interior	Toilet Descaling	Quarterly	Level 12 to Level 1 (M / F / Handicap)
3	Lift Lobby Floor	Scrubbing	Quarterly	Level 12 to Level 1
4	Pantry	Scrubbing	Quarterly	Level 7 to Level 1 (L8 to L12 not required - Tenants)
5	Lobby / Foyer Area	Polishing	Quarterly	Level 1
6	Offices	Shampooing	Half-yearly	Level 7 to Level 1 (L8 to L12 not required - Tenants)
7	Offices	Highdusting Aircon Diffuser Cleaning	Quarterly	Level 7 to Level 1 (L8 to L12 not required - Tenants)
8	Surrounding Main / Lift Lobby	Glass Panel cleaning	Monthly	Level 12 to Level 1
9	Lift Door	Polishing	Monthly	Level 12 to Level 1
10	Carpark / Compound	High Pressure Wash	Bi-Monthly (every 2 months)	Level 1
11	Roof Garden	High Pressure Wash	Quarterly	Level 4
12	Roof Top	High Pressure Wash	Half-yearly	Level 13
13	NKF STORE (136 Joo Seng)	General Cleaning Highdusting	Weekly Half-yearly	Level 5

* General cleaning consist of general touch-up cleaning work, washing of toilets, sweeping of floor, wiping of work desk, racks, disposing of rubbish bins etc